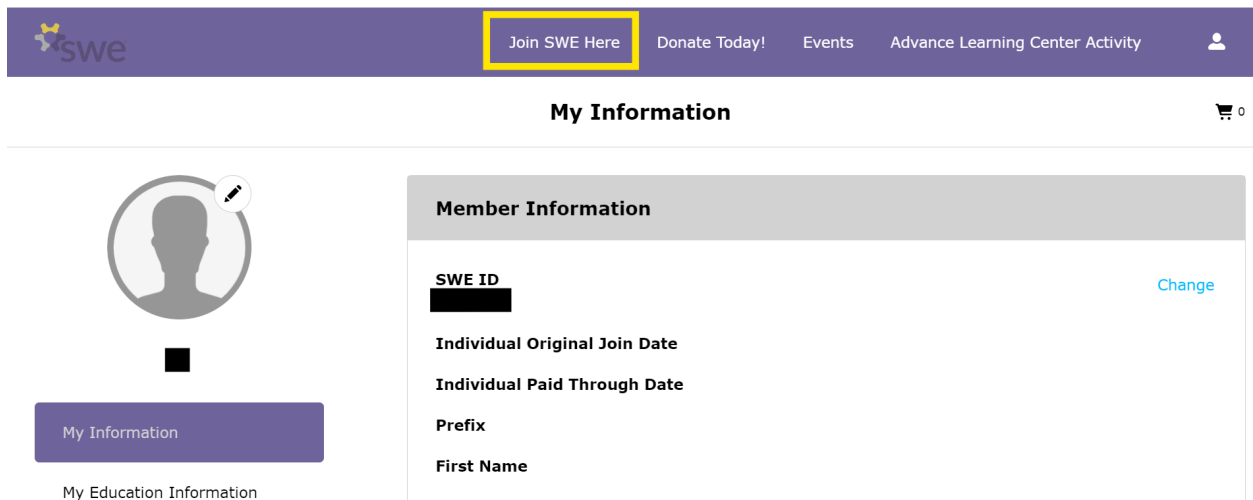


Registering to become a Society of Women Engineer Member at the University of Michigan

1. Navigate to the Sign Up Link Directly via: <https://portal.swe.org/s/new-registration?startURL=%2Fs%2F>
 - a. You will be asked to enter an email address (it can be your personal or school email)
2. Once you click “**create account**,” you will be directed immediately to the SWE Portal
3. In the menu bar, click on “**Join SWE Here**”



4. Follow the steps according to the website
5. Under “**Education Information**”, choose “**Michigan, University of**”



For best results, enter a unique part of your school name to find the correct record. Enter and save your education information. Repeat the process to add more than one degree.

A form titled 'Add Education' with a white background and a thin border. It contains four rows of input fields: 'University:' with a search box containing 'Michigan, University of' (highlighted with a yellow box); 'Degree:' with a dropdown menu showing '-Select-'; 'Discipline/Major:' with a dropdown menu showing '-Select-'; and 'Graduation Date:' with a date picker icon.

6. In the “**Select Membership**” section, there are many different types of memberships. Please read through the descriptions thoroughly. Most people select either Collegiate (1 Year) or Collegiate to Career (C2C) - 5 years.
 - a. **Scholarships are available, if needed.**
 - i. Fill out this form to be considered: <https://forms.gle/oHLjR8gefNjE1gT7A>
 - ii. You may also contact EBoard swe.eboard@umich.edu or our Treasurer swe.tres@umich.edu with any questions or concerns.

Description of the Collegiate and C2C memberships:

Types of Collegiate Membership

BEST VALUE — Collegiate-to-Career (C2C)

For just a single membership payment, your membership will last throughout your college career and one additional year of professional membership after graduating. All students are required to have an expected graduation date on their account.

Cost: One-time payment of \$50 | [Bulk C2C memberships available](#)

Collegiate (Annual)

One fiscal year standard collegiate membership. Annual membership for college students majoring in engineering or a STEM field.

Cost: \$20/fiscal year (July 1 – June 30)



7. Complete the application
8. Once you get the receipt, return to the “**My Information**” page by clicking on the icon in the **top right corner** and then “**Profile**”. **Take a screenshot of your proof of membership**. Make sure that “Michigan, University of” is listed as your Community Group. Example below:

SWE ID [REDACTED]
Individual Original Join Date Sep 1, 2019
Individual Paid Through Date Jun 30, 2023
Prefix
First Name [REDACTED]
Last Name [REDACTED]
Suffix
Special Pricing Undergraduate / Graduate Student
Title
Employer [REDACTED]
Fellow Grade <input type="checkbox"/>
Senior Member <input type="checkbox"/>
Individual Membership Type C2C
Community Group Michigan, University of

9. Complete the google form: <https://forms.gle/K1bFPS2HDPMpGYQR6>
 - a. You will need to upload the screenshot from step 8
 - b. Filling out this form will get you on our email lists and as an official member of our section of SWE!

If you have any questions, please contact swe.membership@umich.edu

Thank you for signing up to be part of SWE! We are so excited to have you!